


Rayat Shikshan Sanstha's
Arts, Science and Commerce College Ramanandnagar (Burli)

Skill Oriented Courses
2019-20
Committee Constitution

- ❖ **Dr. V. S. Raut - Chairman**
- ❖ **Ms. N. S. Patil - Member**
- ❖ **Ms. N. S. Borade - Member**
- ❖ **Ms. S. S. Nadaf - Member**




Principal
Arts, Science & Commerce College,
Ramanandnagar (Burli)

**Rayat Shikshan Sanstha's
Arts, Science and Commerce College, Ramanandnagar
(Burli)**

Tal.:-Palus; Dist.:- Sangli

Skill Development Committee: 2019-20

Meeting Notice no.-1

Date: 19/07/2019

All members of Skill Development Committee are hereby informed that, the First meeting in academic year 2019-20 will be held on 22/07/2019 at 12.30pm in the Principal Cabin under the guidance of Hon. Prin. Dr. L. D. Kadam. Please be present for the same in time.

Agenda:


1. To read the minutes of previous meeting and finalize it by permission of members.
2. To discuss about starting the Skill Development courses for the academic year 2019-20.
3. To discuss about the class to which course will be applied.
4. To discuss about fee structure of the courses.

Members of the Committee:

Ms. N. S. Patil -	Member
Ms. N. S. Borade -	Member
Ms. S. S. Nadaf -	Member


Chairman
Skill Development Committee




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Skill Development Committee: 2019-20

Minutes of Meeting No.-1

Date: 22/07/2019

The 1st meeting of Skill Development Committee in academic year 2019-20 was held on 22/07/2019 at 12:30 pm in the Principal Cabin under the guidance of Hon. Prin. Dr. L. D. Kadam and IQAC Coordinator Dr. U. V. Patil. The following members were present for the meeting,

Member of the Committee present for the meeting:

- 1** Ms. N. S. Patil - Member
- 2** Ms. N. S. Borade - Member
- 4** Ms. S. S. Nadaf - Member

Minutes of the Meeting:

The following transactions were made in the committee meeting-

1. The proceeding last meeting read by the Committee Chairman..
The committee members are discussed in detail on minutes of the last meeting and finalized with the satisfaction of all members.
2. The committee members are decided to run the four Skill oriented courses as per norms decided by the committee.
3. The strength of these courses and admission will be decided by the respective co-ordinators.
4. It is also decided that, to provide skill oriented courses with nominal fees.
5. It was decided to maintain documentation of course as: Syllabus of skill oriented course, Program outcome, Time table, Attendance, Question papers, One-Page report with photos, Exam notice and Result sheet, Student list, Certificate, Fee Collection receipt.

5. All above discussions unanimously sanctioned by all committee members. Meeting had been concluded by co-ordinator with the permission of chairman.

		
Chairman Skill Development Committee		Principal Arts, Science & Commerce College, Ramannadnagar (Burli)

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Skill Oriented Courses
2019-20

Sr. No.	Name of Course	Name of Coordinator and Department	Students Enrolled
1.	Spoken English	Ms. Nadaf S. S. (English)	15
2.	Communication Skill and Personality Development	Ms. Nadaf S. S. (English)	15
3.	Fashion designing	Ms. Borade N. S. (BCA)	--
4.	Cookery	Ms. Patil N. S. (Statistics)	--



Chairman
Skill Development Committee



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